



# Rotary Club of Port Moody

## Community grants information sheet

The rotary club of port moody will accept funding requests from local community groups each year. **We do not provide donations to fundraising events, individuals or to cover salaries.**

Other project applications must be:

- Submitted your application to the community grants chair Gayle Carter by email; [Grants@PortMoodyRotary.ca](mailto:Grants@PortMoodyRotary.ca). The completed funding request application form must be returned by September 30th to be considered in October.
- Successful applicants will be determined based on availability of funds, value to the community and alignment with the club’s values and commitments to youth, seniors and the health and welfare of the vulnerable.
- Funds must be used for the stated purposed and may not be used for a different purpose without prior approval from the Rotary Club of Port Moody.

A short follow up report after the project completion date will be expected and appreciated. We also reserve the right to publish information in the media about the support that rotary has provided to your project.

## Funding Request Application Form

Name of organization applying:	
Charity registration number:	
Contact name:	
Phone number:	
Address:	
Email:	

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Amount being requested:

Date funds are needed by:

Project title:

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In your project description, please include:

- Purpose of the project
- Duration of the project
- Intended use of Rotary funds
- Other sources of funding pursued
- Geographical location of the service/project
- How Rotary's support will be recognized in your publicity plan
- Community benefit and the population served
- Other community partners involved, if applicable
- Consequences to project plan/viability if this grant is not provided
- Past connections to Rotary Club of Port Moody, if applicable
- How Rotary's support will be recognized in your publicity plan

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Project Description:

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